

## Committee of the Whole Meeting

March 6, 2018 at 3:30pm

District Education Office, 33046 – 4<sup>th</sup> Avenue, Mission, BC

### Members Present:

Chair Tracy Loffler  
Trustee Rick McKamey  
Trustee Randy Cairns  
Trustee Jim Taylor  
Trustee Shelley Carter

### Staff Present:

Superintendent Angus Wilson  
Secretary Treasurer Corien Becker  
Assistant Superintendent Larry Jepsen  
District Principal Aboriginal Education Joseph Heslip  
Executive Assistant Aleksandra Zwierzchowska (Recorder)

### Partner Groups Present:

District Parent Advisory Committee, Principal Vice-Principal Association, Mission Teachers' Union, Canadian Union of Public Employees and Stave Falls Community Association.

### 1. CALL TO ORDER

The meeting was called to order at 3:30pm pm by the Chairperson. The Chair acknowledged the meeting was being held on Stó:lō Territory. There are four First Nation Bands within the boundaries of the Mission School District: Leq:a'mel, Sq'èwlets, Kwantlen, and Matsqui First Nations.

### 2. Adoption of Agenda

**MOVED and Seconded that the Agenda be adopted as presented.**

### CARRIED

Due to the volume of agenda items, the Chair announced a two (2) minute speaking limit. Preference will be provided to individuals who have not had the opportunity to speak.

### 3. Delegations/Presentations

No delegations / presentations presented.

### 4. Curriculum Update – Standing Item

#### 4.1 Monthly Curriculum Update

The Superintendent reported the school district is considering offering summer school. This idea is still in the planning stage and further discussion is required with the Principal of Mission Secondary School.

### 5. Unfinished Business

#### 5.1 Policy #120 Access to Information and Protection of Privacy

**MOVED and Seconded that the draft Access to Information and Protection of Privacy and Personal Information policy be considered;**

**AND that the Access to Information and Protection of Privacy and Personal Information policy be submitted to the Board for consideration at the March Board meeting.**

### CARRIED

The policy provides guidance on the requirements to comply with the Freedom of Information and Protection of Privacy Act (FIPPA). The draft policy was shared with partner groups and no feedback was received.

Q: What is the process for information released outside of Canada?

R: We have a few computer programs that are used for educational purposes, which are stored in the USA. We need consent from parents to store information on the outside servers. If we do not receive consent, the student is unable to use the program.

### 5.2 Policy #150 Health and Safety

**MOVED and Seconded that the draft Health and Safety policy be considered;**

**AND that the Health and Safety policy be submitted to the Board for consideration at the March Board meeting.**

The policy is recommended to provide the governance oversight of the health and safety program. The draft policy was shared with partner groups and no feedback was received.

Q: Do we need a safe and healthy learning environment?

R: This policy applies to workers not the students.

Q: Do you expect to have everything done in April 2018.

R: The implementation schedule specifically refers to the policy and communicating it to district staff.

Q: Do we have a timeline for completion and implementation of the program?

R: Our goal is to have a fair number of the manual chapters completed by June 30 2018. It will take a few more months to roll out the program and orient staff.

### 5.3 Stave Falls Elementary – Options for Consideration

The Board has been considering information regarding the Stave Falls Elementary school for the past few months. The following options are presented for discussion to assist the Committee in providing a recommendation to the Board for consideration.

Option 1 – Dispose of property

Option 2 – Discontinue the process for disposing the property and hold the school for future use

Option 3a – Initiate the reopening of the school for September 2018

Option 3b – Initiate the reopening of the school for September 2019

Another option was presented by Trustee Taylor to initiate a partial opening for September 2018.

The Secretary Treasurer stated that the difference between option 3a and 3b is budget estimates and timelines. In addition, staff would need to consider the grade model and if the school would offer a program of choice. If the committee feels this report has enough information then it can be presented at the Public Board meeting or more information can be requested.

Q: The 2017/2018 amended budget has a figure of \$300k set aside for capital changes. Can this figure be included as a part of the funds used to reopen the school?

R: At this time, the school district is in need of portables. We recognize that capital work is required; not all the costs for reopening the school can come from capital funds.

Trustee Cairns suggested the mentioned options to come the Board meeting as options, not as resolutions.

Trustee Taylor requested the partial opening option be presented for consideration at the Public meeting.

For clarification, the partial opening is similar to the process that happened at Deroche.

For the record, CUPE is in favour of reopening the school.

## 6. Staff Reports

### 6.1 Mission Secondary School – Possible Linear Timetable

The Superintendent noted that the Principal of Mission Secondary School (MSS) is here today to discuss the idea for a possible change to a linear timetable.

Principal Pearce distributed a handout that listed several bullets on the educated citizen. The idea for a possible linear timetable is brought forward for discussion with the committee. In addition, the item will be discussed at the April PAC meeting and it will return to a future Committee of the Whole meeting.

Principal Peace stated the following points:

- This year, the district lost \$100k because students signed up for courses last year but decided to drop the courses this year,
- In a linear timetable, if a child is sick, they can still make up time throughout the year. In a semester timetable, make-up time is limited and they may need to drop the course,
- The school loses 30-40 students in the year due to early graduation and students miss out on special events and ceremonies,
- A linear timetable presents more flexibility,
- More opportunity to build relationships with students,
- There are pros and cons to both semester and linear options,
- A survey conducted among the high school teachers revealed the following data:
  - o 57% prefer semester timetable
  - o 43% prefer linear timetable

Q: Is there a hybrid system that would work for both options?

R: We do run a hybrid. The grade 10 students follow a linear timetable but this is not from an educational standpoint, it is to meet contractual agreements.

Committee members stated the following points during discussion:

- We need to consult with students and parents,
- Consider the perspective of the students who attend Summit Learning Centre, Riverside College, and Fraserview Learning Centre. The feedback is that students leave MSS because they are unable to handle the workload of taking 8 courses,
- Offer both linear and semester course options in grade 10, 11, and 12,
- Offer core courses on a linear timetable
- Open the dialogue to the community and partner groups,

- Once a decision is made and implemented, we need to look at the students who do not perform well in the system we choose. Then we need to look at why they did not perform well and offer them the necessary support.

### 6.2 2018/2019 Budget Priorities and Strategic Direction 2016-2018

**MOVED and Seconded that the following resolution be considered, and forwarded to the March Board Meeting for consideration.**

**THAT the 2018/2019 budget be developed with the following priorities:**

1. **Continue to advance the technology upgrades within the School District;**
2. **Continue to provide additional resources and support to advance the new Curriculum;**
3. **Ensure resources are available for Student Services that supports the individual educational needs of students;**
4. **Continue to expand the supports for Aboriginal Education, recognizing the unique needs of both on-reserve, and off-reserve Aboriginal students;**
5. **Ensure students are afforded a well-rounded participation and input process;**
6. **Ensure the plan provides options to address the overcrowding at École Mission Secondary School;**
7. **Ensure a plan and funding is available to support students transitioning from Elementary to Middle School, from Middle School to High school, or to a program of studies at Summit, Fraserview, or Riverside College.**

### **CARRIED**

The Secretary Treasurer stated that the report in the agenda was drafted with no priorities listed. Staff are starting to have conversation with principals and students. Our goal is to have a guiding principle for next year; however, we would like to have the conversation here for some comments and suggestions.

The discussion resolved with a list of seven priorities that are listed in the above resolution.

The Secretary Treasurer stated that the district finalizes enrolment numbers in April that formulate the budget. There is a plan to make a presentation to the CoTW highlighting the capabilities of Baragar.

### 6.3 SOGI – Meeting Update

The Superintendent attended a meeting hosted by DPAC at MSS on February 22, 2018. The presentation covered two topics; information about the new IT programs used in the district and the SOGI curriculum. The meeting went well. DPAC members structured the meeting that limited the opportunity for confrontation. The public could write their questions on a q-card and handed their questions to the Superintendent to read out and answer.

## 7. **New Business**

### 7.1 Financial Governance & Accountability

**MOVED and Seconded that the information be considered, and that the Surplus Policy, Capacity Building Training, and the Audit Committee & Internal Audit components be returned to the April Committee of the Whole for further consideration and direction.**

### **CARRIED**

In 2017, the Province issued the Financial Governance and Accountability Framework. Staff is working on some of the budget-focused items but it is difficult to generate reports, as we are unable to extract information at the push of a button. A surplus policy is recommended to be in place by June 30, 2018.

Q: What is needed from the Board today?

R: The province recognizes that a Board needs to have the knowledge to review the reports put forward by staff. If the Board would like to set some timelines, we may start with some training. BCSTA will be releasing some workshops in the coming months.

The Province will offer training to Trustees through the Provincial Learning Committee.

There is a tool kit and “how to” information attached to the agenda. This is something the Board may consider moving forward.

Trustees are open to attend any available training and the committee would like to continue the conversation further at the April CoTW meeting.

### 7.2 K-12 Education Funding Model Review

**MOVED and Seconded that the following comments regarding the funding model review be forwarded to the March Board Meeting for consideration for submission to BCSTA.**

#### **CARRIED**

The Chair announced that Superintendent Wilson is one of the panel members for the K -12 funding model review.

The British Columbia School Trustee Association is seeking feedback. The response was requested to be submitted by February 28, 2018 but responses received in March will be accepted.

The Assistant Superintendent recalls a meeting between Staff and the Board where similar questions were presented. It was requested that Staff review the meeting minutes to assist with submitting a response.

Q: Does this impact any special funding grants?

R: Yes, everything is up for discussion. The idea is to start over.

It was noted that parents and partner groups can submit an email to [k12fundingreview@gov.bc.ca](mailto:k12fundingreview@gov.bc.ca)

## 8. **Minutes of Previous Meetings**

### 8.1 Committee of the Whole Meeting Minutes

**MOVED and Seconded that the Committee of the Whole meeting minutes dated January 30, 2018, February 6, 2018, and February 27, 2018 be approved as presented.**

#### **CARRIED**

## 9. **Information Items**

### 9.1 District Parent Advisory Council Meeting Minutes, February 5, 2018

The DPAC meeting minutes are presented as an information only.

### 9.2 Letter from MTU – Motion re: Stave Falls Elementary School Opening

# Minutes



The Board Chair questioned why this information was shared on social media before it was supplied to the Board.

MTU – It was mentioned at a previous meeting. The letter was faxed at 9:02am to the Board office informing Trustees of the results. The letters that are shared in the mail have a slower delivery time.

The Chair requested that in addition to MTU sending a fax that the correspondence be shared via email as well.

9.3 BCSTA Aboriginal Education Committee Report

Trustee Rick McKamey prepared a report on attending the BCSTA Aboriginal Education Committee. This report is supplied as information only.

9.4 Provincial Council Report

Trustee Shelley Carter provided a synopsis on attending the BCSTA Provincial Council meeting. The report is supplied as information only.

Trustee candidate packages are now available. Please add this to the next CoTW agenda.

The Secretary Treasurer noted that the Guide for School Trustee Candidates was received in draft and the district needs to update the document with meetings.

10. **Adjournment**

**MOVED and Seconded that the Board adjourn the meeting.**

**CARRIED**

The meeting adjourned at 5:57 pm.

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Certified Correct:

Original Signed by Tracy Loffler  
Chair, Board of Education

Original Signed by Corien Becker  
Secretary Treasurer

April 10, 2018  
Date

April 10, 2018  
Date