

# MINUTES SPECIAL REGULAR MEETING

## BOARD OF SCHOOL TRUSTEES School District No. 75 (Mission) 2003 06 23

### MEMBERS PRESENT

Mr. J. Faulkner, Chair  
Mrs. D. Kruger, Vice-Chair  
Mr. D. Doerksen, Trustee  
Ms. S. Clarkson, Trustee  
Mr. P. Betterton, Trustee

Ms N. Wells, Superintendent of Schools  
Mr. F. Dunham, Ass't Superintendent of Schools  
Mr. G. Bonnefoy, Secretary-Treasurer  
Mr. S. Lee, Ass't Secretary-Treasurer  
Mr. Loris Pante, Director of Human Resources  
Mr. D. Milne, Director of Facilities  
Mrs. B. Babuik, Administrative Assistant

### MEDIA

Carol Aun, Mission City Record

#### 1. CALL TO ORDER

7:00 pm

#### 2. ADOPTION OF AGENDA

MOTION

That the agenda be approved as presented.

CARRIED

#### 3. BRING FORWARD FROM CLOSED MEETING

Four personnel items.

#### 4. BUSINESS COMMITTEE

##### 4.1 Annual Budget Bylaw

MOTION

That the Board approve that the required 3 readings for the 2003/04 Annual Budget Bylaw be carried out at one meeting of the Board.

CARRIED

MOTION

That the Board give first reading of the 2003/04 Annual Budget Bylaw as attached.

CARRIED

MOTION

That the Board give second and third reading of the 2003/04 Annual Budget Bylaw as attached.

CARRIED

The 2003/04 Annual Budget in the amount of \$49,131,971 will be submitted to the Ministry of Education. The budget is balanced with a projected surplus of approximately \$878,572.

The district also presented a 3-year budget forecast that is projecting a deficit in 2004/05 and again in 2005/06. The 03/04 surplus will be used to help offset the 04/05 deficit

Budget assumption highlights included the following:

- Decline of 100 fte students in September 30, 2003 compared to September 30/2002.
- Decrease of 1.074 fte staffing – includes adjustment for enrolment decline, staffing for balanced calendar, additional library time to support student achievement goals.
- French Immersion Program restructuring
- 2.5% wage adjustment
- Increase of 1.774 fte support staff
- Increase of 5.652 fte teacher assistants
- Increase 2.1 fte principal and vice-principal positions
- Increase 1.0 fte management staff, human resources department
- 6 to 10% increase in Health & Welfare premiums
- Increase school-based per pupil supply allocation by \$10 per fte student
- Mileage rate increase to \$0.41/km from \$0.31/km
- Increase utilities budget by \$100,000
- Vehicle fuel and licensing increases

4.2 2003/04 School Calendar

MOTION

That the Board of School Trustees approve the Staff Development Days for the 2003/04 School Calendar as follows:

- September 26, October 24, February 16, May 21  
And
- 2 days for Parent/Teacher Conferences  
And
- 2 half days for assessment/evaluation

CARRIED

4.3 Approval to Borrow to Implement a Retrofit Project

MOTION

That the Board of School Trustees seek approval from the Minister of Education to borrow money to finance a retrofit project to improve student and staff learning and working conditions in the school district's facilities, not to exceed \$1.8 million.

CARRIED

The board requested that Johnson Controls be scheduled to make a presentation in the fall.

4.4 Secondary Fee Schedule

MOTION

That the Board of School Trustees approve the 2003/04 secondary school fee schedule in accordance with the attached.

CARRIED

5. QUESTION PERIOD

No questions were asked.

6. ADJOURNMENT

That the meeting adjourns - Time 8:00 pm.

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Chair

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Secretary-Treasurer